



Republic of the Philippines  
**Department of Education**  
Schools Division of Benguet

19 February 2026

**DIVISION MEMORANDUM**

No. 39, s. 2026

TO: CID and SGOD Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Heads  
Public School Teachers  
All Others Concerned

**ADDENDUM TO SDO MEMORANDUM NO. 65, S. 2026: GUIDELINES ON  
THE DIGITAL SIGNING OF CERTIFICATES AND DIPLOMAS FOR EOSY  
CLOSING AND GRADUATION**

1. In reference to SDO Memorandum No. 65, s. 2026 regarding the submission of certificates and diplomas for End-of-School-Year (EOSY) rites, this Office issues the following addendum to ensure timely review and digital signing of learner credentials:
2. Submission shall be made **on or before March 20, 2026** through the designated submission link:  
**[bit.ly/SBDPCY2024-25](https://bit.ly/SBDPCY2024-25)**
3. Schools must ensure that all entries are accurate, complete, and compliant with prescribed formatting standards prior to submission. Errors in names, dates, or academic details must be corrected before uploading.
4. Documents submitted beyond the deadline or with incomplete/incorrect entries may delay processing and release.
5. For guidance and strict compliance.

Digitally signed by  
ESTELA P. LEON-  
CARIÑO EdD, CESO III  
Date: 2026.02.19  
13:46:36 +08'00'

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director  
Concurrent Officer in Charge  
Office of the Schools Division Superintendent



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